

Eaton Rapids Township  
Eaton Rapids, MI  
Eaton County

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**Regular Board Meeting**

Thursday, January 12, 2023

7:00 PM

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**Minutes**

- **Meeting called to order** by Supervisor Wilson at 7:00 p.m.
- **Pledge of Allegiance:** Led by Wilson
- **Roll Call:** S Wilson, B. Morgan, S. Benkovsky, L. Gray and R. Morgan were in attendance.
- **Approval of Agenda-**Motion to approve agenda was offered B. Morgan and seconded by Benkovsky. Motion carried.
- **Motion to approve Minutes:** Motion to approve minutes of the Regular Board Meeting held on December 8, 2022 by Benkovsky. Seconded by B. Morgan. Motion passed.
- **Sherriff Report:** There were 88 events for the month of December. See printed report.
- **Fire Department Report:** There were 72 runs for the month of December (52 MFR's, 4 structure fires, 2 fire standbys, 6 PI's, 1 fire alarm, 0 vehicle fire, 0 brush fires, 1 odor investigation, 0 wires down, 1 special rescue, 1 no call and 4 Misc.)
- **Public Comment:** Commissioner Rogers (15th District): Ways and Means committee controller retired, recycling director moved. Keith Barber-Vise Chair, County Road Comm. Commissioner Frank Holm (14<sup>th</sup> District) was present.
- **New Business:**
  - Annuity:** Dennis Richardson of LPL Financial went over information regarding the change of administrators for our Money Plan.
  - Auditors:** Letter of Engagement was signed by Treasurer Gray.
  - EGLE:** Notice of Authorization for Royston Rd.-Sidwell and Mills Drain Crossing-Signed permit.
  - MTA Conference Attendees:** Bernie Morgan, Robin Morgan & Steve Benkovsky.
- **Unfinished Business:**
  - Website:** Set date for Special Meeting to include associate from STG. Wilson will give notice to board of special meeting date and time.
- **Board Reports:**
  - Supervisor:** Wilson gave update regarding Bentley & DePue drain project (see letter- information from Spicer Group Project Engineer)
  - Treasurer:** Total Fund Assets without current month's interest for the month of November: \$380,528.78  
Total Fund Assets without current month's interest for the month of December: \$352,367.86  
Gray questioned monies spent for Fire Department Holiday Dinner. Board will adopt policy for expenses for these types of gatherings, etc. Motion to adopt policy by Benkovsky. Seconded by B. Morgan. Motion approved.
  - Clerk:** Motion to accept revenues of \$790.66 for the month of December. Motion seconded by Wilson. Motion approved. Motion to accept expenditures of \$26,576.38 for the month of December. Motion was seconded by Benkovsky. Motion approved. R. Morgan motioned to approve/ratify the list of bills that were paid in December to avoid penalty and interest & bills that are current to be paid in January 2023 in the amount of \$45,068.74 and approval for expenditures for payroll and the sexton should there be a burial. Seconded by B. Morgan. Motion carried.

Budget amendments/ratifications:

Motion to:

Move funds from 101-262-980.101 Election Equip. Replacement -\$300.00

To: 101-262-752 Election Supplies

Move funds from 101-262-980.1 Election Equip. Purchase -\$300.00

To: 101-262-752 Election Supplies

Move funds from 101-265-970.2 Park Expense-\$200.00

To: 101-265-930 Land & Bldg. Maintenance.

Move funds from 101-567-925.300 Brickyard Improvements-\$ 350.00

To: 101-567-801.4 Munger Interment

Motion was seconded by B. Morgan. Motion approved

Reminder of COG Meeting-Thursdays, Jan. 19 at 7p.m. Eaton Rapids Twp. Hall.

**Trustee:** Morgan suggested setting Budget meeting dates. Inquired who is Fire Dept. HR and responsible for personnel document, etc. Morgan inquired if the Fire Department has written policy for on fire scene expenditures.

**Trustee:** Benkovsky attended the Recycle Committee meeting and reported that they are looking at other area recycling facilities set-ups. They will be visiting the Sunfield facility.

- **Brief Public Comment:** T. Becker (Cemetery Coordinator) made inquiry regarding Credit Card reader for residents to pay by credit card or debt card. Treasurer is looking into options. Becker (prompted by residents inquiries) questioned used (recycled) envelopes provided for use when residents need to make in-person tax payments. The Board directed the Treasurer to provide new envelopes to include printed (labels, etc.) information needed on envelope. D. Winslow (resident) was in attendance to make inquiry regarding drain project (Bentley & DePue) up-dates.
- **The meeting was adjourned at 8:22 p.m. p.m.**

Robin Morgan-Clerk

1/25/2023