

## **Regular Board Meeting**

Thursday, May 11, 2023  
7:00 PM

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### **Minutes**

**The meeting was called to order** at 7:01 p.m.

**The pledge of Allegiance** was recited by all present

**Board Members Present**-Treasurer Gray, Clerk Morgan, and Trustee Benkovsky, Wilson and B. Morgan were absent.

Clerk Morgan presided as chairperson for this meeting in the absence of Supervisor Wilson.

**Motion to amend the agenda** by R. Morgan to add Bank Card reader and Website update, IT Right Agreement under unfinished business and Bank Reconciliations under new business to the agenda. Motion was seconded by Benkovsky. Motion passed. Motion by Benkovsky to add approval of the minutes of the Special Budget Meeting held on March 15 and special meeting minutes for Regular Board meeting held on March 9 to the agenda. Motion was seconded by Gray. Motion carried.

Motion to approve the amended agenda with additions by Benkovsky and seconded by Gray. Motion was approved.

**Motion to approve minutes** of the Regular Board Meeting held on March 9, 2023, the Special Budget workshop (meeting) held on March 15 and the Regular Board Meeting held on April 13 by Benkovsky and seconded by Gray. Motion passed.

**Sherriff Report:** Report was given by Deputy Gibson. There were 79 events for the month of April 2023. See printed report.

**Fire Department Report:** There were 47 runs for the month of March, (34 MFR's, 1 Fire Alarm/Standby, 0 Heavy Rescue, 0 Burn Complaint, 1 Structure Fires, 6 Wires Down, 0 Brush Fire, 2 Personal Injury, 0 Carbon Monoxide Alarm, 0 Grass Fire, 1 Odor Investigations and 2 Miscellaneous.

**Brief Public Comment**-(General Public, Commissioners, Etc.): Commissioner Rogers (15<sup>th</sup> District) reported that the Information and Technology committee would like to update the County Flag and Logo (marketing strategy). The county is creating a new position of Promotions Director and will be hiring for that position soon. The Public works and Planning committee discussed new recycling containers. They voted to accept Agricultural plastic wrap.

#### **New Business:**

Adoption of 2023-2024 Pay schedule: Pay schedule was previously adopted.

Bank Reconciliations: R. Morgan brought to the attention of the Board that the bank reconciliations are not up to date. The auditors will be auditing the books on May 16 and 17. They will need to be up to date in order for the audit to be completed.

#### **Unfinished Business:**

I.T. Right Annual Contract-Motion by Benkovsky for the Clerk to sign the annual contract. Motion was seconded by Gray. Motion Carried.

Bank Card Reader: Treasurer will contact for installation.

Website Update: Motion by Benkovsky to allow Clerk Morgan to meet with STG Website designer to edit the website. The Clerk will be compensated for going to their location.

Motion was seconded by Gray. Motion passed.

**Board Reports:**

Supervisor: None

Treasurer: Total Fund Assets without current month's interest as of April 30, 2023 is \$553,619.32

Clerk: Clerk Morgan motioned to accept revenues of \$75,302.68 for the month of March 2023. Motion seconded by Benkovsky. Motion approved. R. Morgan motioned to accept expenditures of \$72,913.97 for the month of March. Motion was seconded by Gray. Motion approved. Morgan motioned to approve/ratify the list of bills that were paid in March to avoid penalty and interest & bills that are current to be paid in April in the amount of \$67,566.31 and approval for expenditures for payroll and the sexton should there be a burial. Seconded by Benkovsky. Motion carried.

Budget amendments/ratifications: Motion by R. Morgan to approve budget amendments ratifications. (See report) Seconded by Benkovsky. Motion carried.

Clerk Morgan motioned to accept revenues of \$2,157.10 for the month of April 2023. Motion seconded by Benkovsky. Motion approved. R. Morgan motioned to accept expenditures of \$53,704.57 for the month of April. Motion was seconded by Gray. Motion approved. Morgan motioned to approve/ratify the list of bills that were paid in April to avoid penalty and interest & bills that are current to be paid in May in the amount of \$54,747.70 and approval for expenditures for payroll and the sexton should there be a burial. Seconded by Benkovsky. Motion carried.

Budget amendments/ratifications: Motion by R. Morgan to approve budget amendments ratifications. None

Trustee Morgan: None

Trustee Benkovsky: Benkovsky met with the City Manager and Mayor to go over the City of Eaton Rapids accounting in regards to Oak Ridge Park. He will have more information at the next board meeting.

**Brief Public Comment:** None

**The meeting was 7:59**